

**AGENDA ITEM: 7**      Page nos.10 – 75

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Meeting                                      Cabinet Resources Committee  
Date    25 November 2004  
**Subject**                                      **Fees and Charges: Highways & Design,  
Planning and Environmental &  
Neighbourhood Services**  
Report of                                      Cabinet Member for Resources  
Summary                                        To approve the increase in fees and charges for Highways and  
Design and Environment Services

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Officer Contributors                      Lynn Bishop, Deputy to Head of Highways and Design  
Status (public or exempt)              Public  
Wards affected                              All  
Enclosures                                    Appendix A – Highways; Appendix B – Parking; Appendix C –  
*(Circulated separately)*                  Building Control; Appendix D – Environmental Services;  
Appendix E – Greenspaces; Appendix F – Street Enforcement  
Services; Appendix G – Planning  
For decision by                              Cabinet Resources Committee  
Function of                                      Executive  
Reason for urgency /                      N/A  
exemption from call-in (if  
appropriate)

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Contact for further information: Lynn Bishop, Deputy to Head of Highways and Design  
020 8359 7557

## **1. RECOMMENDATIONS**

- 1.1 That the fees and charges detailed in the Appendices attached to the report be approved.**

## **2. RELEVANT PREVIOUS DECISIONS**

- 2.1 Cabinet Resources Committee 23 September 2004 Decision no 6.

1 that increases in fees and charges in line with the Financial Forward Plan be approved by Heads of Service in consultation with the Cabinet Member for Resources, and that these increases be implemented from 1 January each year, with only limited exceptions to those being increased from 1 April.

2 that increases in fees and charges above the rate assumed in the Financial Forward Plan be approved by Cabinet Resources Committee, and that these increases be implemented from 1 January each year, with only limited exceptions to those being increased from 1 April.

- 2.2 Head of Highways and Design Fees and Charges Delegated Powers report, which came into force on 27 January 2004.

- 2.3 Heads of Environment, Neighbourhood Management and Planning Fees and Charges Delegated Powers Report, which came into force on 27 January 2004.

## **3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS**

- 3.1 None.

## **4. RISK MANAGEMENT ISSUES**

- 4.1 Failure to increase fees and charges adequately will create pressures on other Council budgets.

- 4.2 The projected income figures are based on current levels of demand, which have been projected forward to anticipate future levels of take-up. Initially there may be a short period of reduced income, which would be representative of a show of dissatisfaction from residents, about levels of charging.

## **5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS**

- 5.1 The impact of increased fees and charges will be taken into account in the 2004/2005 - revenue monitoring and the 2005/2006 forward plan process.

## **6. COMMENTS, IF ANY, OF THE COUNCIL'S STATUTORY OFFICERS (HEAD OF PAID SERVICE, CHIEF FINANCE OFFICER, MONITORING OFFICER)**

- 6.1 None

## **7. BACKGROUND INFORMATION**

- 7.1 Fees and charges are normally increased annually 1 January. The level of increase being delegated to Heads of Service in consultation with Cabinet Member for Resources but increases exceeding the rate assumed in the Financial Forward Plan need to be

reported to Cabinet Resources Committee. The average level of increase is 5% Some increases are higher where it is known that the full cost is not presently being recovered or present charges do not reflect market rates.

- 7.2 The proposed new fees and charges are set out in Appendices. All proposed increases have been included whether or not the rate is above that assumed in the Financial Forward Plan.
- 7.3 It is proposed to increase the majority of fees and charges from 1 January 2005 and 1 April 2005 for limited exceptions.

## **8. LIST OF BACKGROUND PAPERS**

- 8.1 None

MO - MM

BT – PA

## **Schedules of Fees and Charges**

Circulated separately

For copies contact Nick Musgrove  
020 8359 2024

# Highways & Design Services

# APPENDIX A

## Highways Group -

## Fees and Charges 2004-2005

SERVICE	CHARGE PAYABLE BY	TYPE OF CHARGE	CURRENT CHARGE 2004/2005	VAT	Unit	PROPOSED CHARGE 1 Nov 2004	COMMENT
<b>HIGHWAYS</b>							
Consideration of a request to construct a vehicle crossing over footways and verges or crossing markings.	Individual Applicant	Admin. Fee	£50.00	N	Each	£75.00	See Note 1
Ditto , but in conjunction with the council's planned footway works programme		Admin. Fee	£31.50	N	Each	£75.00	See Note 1
Crossovers which require the removal or alteration of parking bays within a CPZ. - Public Consultaion/Advertising Ditto - removing and remarking parking bay	Individual Applicant	Fee		Y		£500.00	
	Individual Applicant	Fee	£350.00	Y		£350.00	
Enquiries on Highway matters requiring an official response	Individual Applicant	Admin. Fee	£60.00	N	Each	£150.00	Minimum charge, additional charges may be incurred. See Note 8
Work directed under the Highways Act 1980: Pre-approval meeting to discuss the scope of adoptable highway works in connection with new roads within proposed developments	Developer / applicant	Fee	N/A	N	Each	£400.00	These works include all adoptable highway related items under all related sections of the Highways Act 1980
Section 38 Highway Work : Technical Approval of Highway Layout & Construction Details and the Supervision of adoptable highway works in connection with new estate roads offered for adoption	Developer	Fee	10.00%	N	Each	15% - increased to 20%	These works are carried out under Section 38 of the Highways Act 1980 by Agreement. See Note 7. Higher fee percentage figure used when works cost is under £400,000
Section 278 Highway Work: Technical Approval of Highway Layout & Construction Details and the Supervision of highway works on the public highway undertaken by the developer and necessitated by the new development.	Developer	Fee	10.00%	N	Each	15% - increased to 20%	These works are carried out under Section 278 of the Highways Act 1980 by Agreement. See Note 7. Higher fee percentage figure used when works cost is under £400,000
Section 106 Highway Works: Technical Approval of Highway Layout & Construction Details and the Supervision of highway works undertaken by the developer on the public highway.	Developer	Fee	10.00%	N	Each	15% - increased to 20%	These works are carried out under Section 106 of the Town & Country Planning Act 1990 by Agreement. See Note 7. Higher fee percentage figure used when works cost is under £400,000

# Highways & Design Services

# APPENDIX A

## Highways Group -

## Fees and Charges 2004-2005

SERVICE	CHARGE PAYABLE BY	TYPE OF CHARGE	CURRENT CHARGE 2004/2005	VAT	Unit	PROPOSED CHARGE 1 Nov 2004	COMMENT
Minor Offsite Highway Works: Technical Approval of Highway Layout & Construction Details and the Supervision of highway works on the public highway for minor offsite highway works necessitated by the new development.	Developer	Charge	£1,750.00	N	Each	£2,250.00	Under Section 184 of the Highways Act 1980. The charges relate to each access created or closed. See Note 7
Highway Licences: Processing of Licences under the Highways Act 1980 on new developments (i.e. under Sections 142;177;179;181 etc.).	Developer	Charge	£2,000.00	N	Each	£2,750.00	See Note 7
Processing of Stopping Up Order Under Section 247 of Town & Country Planning Act 1990	Developer	Charge	£2,750.00	N	Each	£3,500.00	Initial fee per application, additional charges may be incurred. See Note 7
Processing of Stopping Up Orders Under the Highways Act 1980	Developer	Charge	£5,000.00	N	Each	£5,500.00	Interim fee, additional charges may be incurred. See Note 7
The amendment of an existing traffic order to take into account changes required by the Developer or to comply with any planning decision requirements	Developer	Charge	N/A	N	Each traffic order	£1,000.00	New charge for 2005/2006. Costs of altering signs, lines and equipment will be an additional charge. See Note. 4
<b>RECHARGEABLE WORKS</b>							
Bollards- Illuminated	Individual Applicant	Service Cost	£435.00	N	each	£456.00	Contractual increase see Note 3 & Note 4

# Highways & Design Services

# APPENDIX A

## Highways Group -

## Fees and Charges 2004-2005

SERVICE	CHARGE PAYABLE BY	TYPE OF CHARGE	CURRENT CHARGE 2004/2005	VAT	Unit	PROPOSED CHARGE 1 Nov 2004	COMMENT
Lamp Columns- Large	Individual Applicant	Service Cost	£1,601.00	N	each	£1,680.00	Contractual increase see Note 3 & Note 4
Lamp Columns-Small	Individual Applicant	Service Cost	£1,168.00	N	each	£1,225.00	Contractual increase see Note 3 & Note 4
Speed Limits signs- Illuminated	Individual Applicant	Service Cost	£896.00	N	each	£940.00	Contractual increase see Note 3 & Note 4
Traffic Island- complete	Individual Applicant	Service Cost	£1,543.00	N	each	£1,660.00	Contractual increase see Note 3 & Note 4
Vehicle Crossing- Markings	Individual	Service Cost	£80.00	N	upto 5m	£100.00	Contractual increase see Note 3 & Note 4
Vehicle Crossing- Markings for each additional 5.00 metres or part thereof.	Individual	Service Cost	£10.00	N	each 5m after	£20.00	Contractual increase see Note 3 & Note 4
Replumb column	Individual	Service Cost	£64.00	N	each	£100.00	Contractual increase see Note 3 & Note 4
Refix existing bollard	Individual	Service Cost	£44.00	N	each	£50.00	Contractual increase see Note 3 & Note 4
Zebra Beacon	Individual	Service Cost	£924.00	N	per beacon	£975.00	Contractual increase see Note 3 & Note 4
Provide traffic flow data from automatic traffic counters or previously conducted manual counts	Individual Applicant	Service Cost	N/A	N	each	£300.00	
Approval to carry out a traffic count on borough roads	Individual Applicant	Service Cost	N/A	N	each	£250.00	Additional charge of £50/day after the first three days
Anything done to restrict or prohibit traffic on a road in order to carry out works on or near the road. Includes making temporary traffic orders, advertising, providing notification of the restrictions and making, erecting, maintaining diversion signs, barriers etc. to implement the road closure and removal thereof.	Individual Applicant/Public Utility Co	Service Cost	£1,800.00	N	per Order	£3,000.00	Fixed fees for making temporary traffic Order to be charged at £500.00 for activities covered in the Co-ordination Code of Practice Para 7.3.21 & 22. Includes for maintaining signs for 3 months. Additional charges to apply beyond 3 months. Includes for up to 6 signs - additional charge of £500 per sign thereafter
Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road. Includes site meetings,making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings.	Individual Applicant/Public Utility Co	Service Cost	£850.00	N	per Order	£1,500.00	Fixed fees for making temporary traffic Order to be charged at £350.00 for activities covered in the Co-ordination Code of Practice Para 7.3.21 & 22. Fee applies for three months, additional fee thereafter of £150 per month

# Highways & Design Services

# APPENDIX A

## Highways Group -

## Fees and Charges 2004-2005

SERVICE	CHARGE PAYABLE BY	TYPE OF CHARGE	CURRENT CHARGE 2004/2005	VAT	Unit	PROPOSED CHARGE 1 Nov 2004	COMMENT
Consideration of a request to place a traffic sign to indicate the route to specified land or premises and the placing of such a sign.	Individual Applicant or Commercial/ Business	Admin. Fee	£100.00	N	per sign	£250.00	Fee for all non-profit making groups to be £125
Provide a temporary power supply including works	Individual Applicant/Public Utility Co	Service Cost	N/A	N	per sign	£350.00	
Ditto above but works by others	Individual Applicant/Public Utility Co	Service Cost	N/A	N	per sign	£95.00	
Issue a licence under the Highways Act 1980 for a third party to excavate in the public highway to provide a temporary power supply	Individual Applicant/Public Utility Co	Service Cost	N/A	N	per licence	£150.00	Licence issued per location
Anything done in connection with a special temporary waiting restriction for special events.	Individual Applicant	Admin. Fee	Actual	N	per Order	£150 min.	
<b>NEW ROADS AND STREET WORKS ACT 1991</b>							
Sampled Inspections	Public Utility Co	Statutory	£20.00	N	Inspection	£20.00	See Note 6
Defect Inspection	Public Utility Co	Statutory	£40.00	N	Inspection	£40.00	See Note 6
Investigations	Public Utility Co	Statutory	£20.00	N	Inspection	£20.00	Generated by the Police or public report See Note 6
Works without excavation - all categories	Public Utility Co	Statutory	N/A	N	per day of overrun	N/A	Regulations determine that a charge cannot be levied against works without excavation
Minor works - Reinstatement	Public Utility Co	Statutory	£500.00	N	per day of	£500.00	Max 3 days including prescribed period
Minor works - Reinstatement Category 3 & 4	Public Utility Co	Statutory	£100.00	N	per day of overrun	£100.00	Max 3 days including prescribed period See Note 5, and Note 6
Emergency / Urgent works - Above Cat 3	Public Utility Co	Statutory	£500.00	N	per day of overrun	£500.00	See Note 5, and Note 6
Emergency / Urgent works -	Public Utility Co	Statutory	£100.00	N	per day of	£100.00	See Note 5, and Note 6
Other works including remedial works	Public Utility Co	Statutory	£2,000.00	N	per day of	£2,000.00	See Note 5, and Note 6
Other works including remedial works Category 3 & 4	Public Utility Co	Statutory	£250.00	N	per day of overrun	£250.00	See Note 5, and Note 6



# Highways & Design Services

## Highways Group - Fees and Charges 2004-2005

APPENDIX A

SERVICE	CHARGE PAYABLE BY	TYPE OF CHARGE	CURRENT CHARGE 2004/2005	VAT	Unit	PROPOSED CHARGE 1 Nov 2004	COMMENT
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**NOTES**

**Note 1:** Fee to cover site inspection, consultations, estimate preparation and processing costs.  
 The cost of crossover work will be a separate composite unit rate based on contractor's tendered rate plus 30% overhead costs to cover detailed design, traffic order amendment, supervision and administration costs.

**Note 2:** All charges except off street parking are exempt of VAT.

**Note 3:** Schedule of works and charges revised to ensure that they generally reflect the way service is currently provided.  
 The prices have been built up from Schedules of Dayworks carried out incidental to Contract Work July 1998 (Federation of Civil Engineers Contractors' Rates) plus Baxter Indices and existing labour charges within Barnet.  
 Call charge will help in reducing the charges for out of hours service manual rodding service.

# Highways & Design Services

## Highways Group -

## Fees and Charges 2004-2005

SERVICE	CHARGE PAYABLE BY	TYPE OF CHARGE	CURRENT CHARGE 2004/2005	VAT	Unit	PROPOSED CHARGE 1 Nov 2004	COMMENT
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**Note 4:** In nearly all cases the debtors require a detailed breakdown of costs. The costs are based on direct costs e.g. contractor, materials, cost of hiring plant etc plus 30% overheads cost to cover staff and administrative costs. Therefore, the cost is for guidance only.

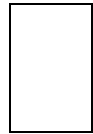
**Note 5:** Charges per day of overrun beyond notified / agreed durations. These charges have been introduced by the Code of Practice for the co-ordination of Street Works and Works for Road Purposes and Related Matter to act as an incentive to undertakers to organise their more efficiently. The NR&SWA instruct Utility companies to comply with the Codes of Practice. Charges vary according to the type of work and the reinstatement category of the street. The reinstatement category is based on the importance of the street. Type 1 being roads that carry the highest volume and weight of traffic and Type 4 the lowest.

**Note 6:** These charges are statutory and can be amended by further regulations

**Note 7:** The fees and charges made will cover all expenses incurred in checking of the submission, site inspections and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in the developers programme for completion of highway works and concluding the relevant agreements under the Highways Act 1980.

**Note 8: Enquiries requiring more than two items / queries to be addressed will charged at £75 per additional item**















## HIGHWAYS

Consideration of a request to construct a vehicle crossing over footways and verges or crossing markings.	Individual Applicant	Admin. Fee	<b>£47.30</b>	N	Each	<b>£50.00</b>	See Note 1
Ditto , but in conjunction with the council's planned footway works programme			<b>£30.00</b>	N	Each	<b>£31.50</b>	See Note 1
Enquiries on Highway matters requiring an official response	Individual Applicant	Admin. Fee	<b>N/A</b>	N	Each	<b>£60.00</b>	Minimum charge, additional charges may be incurred.
Section 38 Highway Work : Technical Approval of Highway Layout & Construction Details and the Supervision of adoptable highway works in connection with new estate roads offered for adoption	Developer	Fee	<b>7.50%</b>	N	Each	<b>10.00%</b>	These works are carried out under Section 38 of the Highways Act 1980 by Agreement. See Note 7
Section 278 Highway Work: Technical Approval of Highway Layout & Construction Details and the Supervision of highway works on the public highway undertaken by the developer and necessitated by the new development.	Developer	Fee	<b>7.50%</b>	N	Each	<b>10.00%</b>	These works are carried out under Section 278 of the Highways Act 1980 by Agreement. See Note 7
Section 106 Highway Works: Technical Approval of Highway Layout & Construction Details and the Supervision of highway works undertaken by the developer on the public highway.	Developer	Fee	<b>7.50%</b>	N	Each	<b>10.00%</b>	These works are carried out under Section 106 of the Town & Country Planning Act 1990 by Agreement. See Note 7
Minor Offsite Highway Works: Technical Approval of Highway Layout & Construction Details and the Supervision of highway works on the public highway for minor offsite highway works necessitated by the new development.	Developer	Charge	<b>£1,750.00</b>	N	Each	<b>£1,750.00</b>	Under Section 184 of the Highways Act 1980. The charges relate to each access created or closed. See Note 7
Highway Licences: Processing of Licences under the Highways Act 1980 on new developments (i.e. under Sections 142;177;179;181 etc.).	Developer	Charge	<b>£1,750.00</b>	N	Each	<b>£2,000.00</b>	See Note 7

Processing of Stopping Up Order Under Section 247 of Town & Country Planning Act 1990	Developer	Charge	<b>£2,500.00</b>	N	Each	<b>£2,750.00</b>	Initial fee per application, additional charges may be incurred. See Note 7
Processing of Stopping Up Orders Under the Highways Act 1980	Developer	Charge	<b>£5,000.00</b>	N	Each	<b>£5,000.00</b>	Interim fee, additional charges may be incurred. See Note 7

## RECHARGEABLE WORKS

Bollards- Illuminated	Individual Applicant	Service Cost	<b>£435.00</b>	N	each	<b>£456.00</b>	Contractual increase see Note 3 & Note 4
Lamp Columns- Large	Individual Applicant	Service Cost	<b>£1,601.00</b>	N	each	<b>£1,680.00</b>	Contractual increase see Note 3 & Note 4
Lamp Columns-Small	Individual Applicant	Service Cost	<b>£1,168.00</b>	N	each	<b>£1,225.00</b>	Contractual increase see Note 3 & Note 4
Speed Limits signs- Illuminated	Individual Applicant	Service Cost	<b>£896.00</b>	N	each	<b>£940.00</b>	Contractual increase see Note 3 & Note 4
Traffic Island- complete	Individual Applicant	Service Cost	<b>£1,543.00</b>	N	each	<b>£1,660.00</b>	Contractual increase see Note 3 & Note 4
Vehicle Crossing- Markings	Individual	Service Cost	<b>£75.00</b>	N	upto 5m	<b>£80.00</b>	Contractual increase see Note 3 & Note 4
Vehicle Crossing- Markings for each additional 5.00 metres or part thereof.	Individual	Service Cost	<b>£7.00</b>	N	each 5m after	<b>£10.00</b>	Contractual increase see Note 3 & Note 4
Replumb column	Individual	Service Cost	<b>£64.00</b>	N	each	<b>£100.00</b>	Contractual increase see Note 3 & Note 4
Refix existing bollard	Individual	Service Cost	<b>£44.00</b>	N	each	<b>£50.00</b>	Contractual increase see Note 3 & Note 4
Zebra Beacon	Individual	Service Cost	<b>£924.00</b>	N	per beacon	<b>£975.00</b>	Contractual increase see Note 3 & Note 4
Anything done to restrict or prohibit traffic on a road in order to carry out works on or near the road. Includes making temporary traffic orders, advertising, providing notification of the restrictions and making, erecting, maintaining diversion signs, barriers etc. to implement the road closure and removal thereof.	Individual Applicant/Public Utility Co	Service Cost	<b>£1,199.00</b>	N	per Order	<b>£1,800.00</b>	Fixed fees for making temporary traffic Order to be charged at £350.00 for activities covered in the Co-ordination Code of Practice Para 7.3.21 & 22. Includes for maintaining signs for 3 months. Additional charges to apply beyond 3 months.
Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings.	Individual Applicant/Public Utility Co	Service Cost	<b>£596.00</b>	N	per Order	<b>£850.00</b>	Fixed fees for making temporary traffic Order to be charged at £350.00 for activities covered in the Co-ordination Code of Practice Para 7.3.21 & 22.

Consideration of a request to place a traffic sign to indicate the route to specified land or premises and the placing of such a sign.	Individual Applicant or Commercial/ Business	Admin. Fee	<b>£55.00</b>	N	per sign	<b>£100.00</b>	Fee for all non-profit making groups to be waived.
Anything done in connection with a special temporary waiting restriction for special events.	Individual Applicant	Admin. Fee	<b>Actual</b>	N	per Order	<b>Actual</b>	Fee for all non-profit making groups to be waived.

## **NEW ROADS AND**

### **STREET WORKS ACT 1991**

Sampled Inspections	Public Utility Co	Statutory	<b>£20.00</b>	N	Inspection	<b>£20.00</b>	See Note 6
Defect Inspection	Public Utility Co	Statutory	<b>£40.00</b>	N	Inspection	<b>£40.00</b>	See Note 6
Investigations	Public Utility Co	Statutory	<b>£20.00</b>	N	Inspection	<b>£20.00</b>	Generated by the Police or public report See Note 6
Works without excavation - all categories	Public Utility Co	Statutory	<b>N/A</b>	N	per day of overrun	<b>N/A</b>	Regulations determine that a charge cannot be levied against works without excavation
Minor works - Reinstatement Above Category 3	Public Utility Co	Statutory	<b>£500.00</b>	N	per day of overrun	<b>£500.00</b>	Max 3 days including prescribed period See Note 5, and Note 6
Minor works - Reinstatement Category 3 & 4	Public Utility Co	Statutory	<b>£100.00</b>	N	per day of overrun	<b>£100.00</b>	Max 3 days including prescribed period See Note 5, and Note 6
Emergency / Urgent works - Above Cat 3	Public Utility Co	Statutory	<b>£500.00</b>	N	per day of overrun	<b>£500.00</b>	See Note 5, and Note 6
Emergency / Urgent works - Cat 3 & 4	Public Utility Co	Statutory	<b>£100.00</b>	N	per day of overrun	<b>£100.00</b>	See Note 5, and Note 6
Other works including remedial works Above Category 3	Public Utility Co	Statutory	<b>£2,000.00</b>	N	per day of overrun	<b>£2,000.00</b>	See Note 5, and Note 6
Other works including remedial works Category 3 & 4	Public Utility Co	Statutory	<b>£250.00</b>	N	per day of overrun	<b>£250.00</b>	See Note 5, and Note 6

## **NOTES**

**Note 1:** Fee to cover site inspection, consultations, estimate preparation and processing costs.

The cost of crossover work will be a separate composite unit rate based on contractor's tendered rate plus 30% overhead costs to cover detailed design, supervision and administration costs.

**Note 2:** All charges except off street parking are exempt of VAT.

**Note 3:** Schedule of works and charges revised to ensure that they generally reflect the way service is currently provided.

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Call charge will help in reducing the charges for out of hours service manual rodding service.

**Note 4:** In nearly all cases the debtors require a detailed breakdown of costs. The costs are based on direct costs e.g. contractor, materials, cost of hiring plant etc plus 30% overheads cost to cover staff and administrative costs. Therefore, the cost is for guidance only.

**Note 5:** Charges per day of overrun beyond notified / agreed durations. These charges have been introduced by the Code of Practice for the co-ordination of Street Works and Works for Road Purposes and Related Matter to act as an incentive to undertakers to organise their more efficiently. The NR&SWA instruct Utility companies to comply with the Codes of Practice. Charges vary according to the type of work and the reinstatement category of the street. The reinstatement category is based on the importance of the street. Type 1 being roads that carry the highest volume and weight of traffic and Type 4 the lowest.

**Note 6:** These charges are statutory and can be amended by further regulations

**Note 7:** The fees and charges made will cover all expenses incurred in checking of the submission, site inspections and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in the developers programme for completion of highway works and concluding the relevant agreements under the Highways Act 1980.

# Highways & Design

## Building Control

### Fees and Charges 2005/2006

#### SCHEDULE 3 CALCULATION OF CHARGES FOR ALL OTHER BUILDING WORK

	2004-2005	2005-2006	
	Total Deposit and Inspection Charge	Total Deposit and Inspection Charge	
	£	£	
Where the estimated cost is £2,000 or less the sum of	112.00	118.00	changes
Where the estimated cost exceeds £2,000 but does not exceed £5,000 the sum of	185.00	194.00	changes
Where the estimated cost exceeds £5,000 but does not exceed £20,000 the sum of	195.00	205.00	changes
together with for every £1,000 (or part thereof) by which the cost exceeds £5,000 the sum of	11.00	12.00	changes
Where the estimated cost exceeds £20,000 but does not exceed £100,000 the sum of	335.00	352.00	changes
together with for every £1,000 (or part thereof) by which the cost exceeds £20,000 the sum of	10.00	11.00	changes
Where the estimated cost exceeds £100,000 but does not exceed £1,000,000 the sum of	1,045.00	1,097.00	changes
together with for every £1,000 (or part thereof) by which the cost exceeds £100,000 the sum of	4.00	4.50	changes
Where the estimated cost exceeds £1,000,000 but does not exceed £10,000,000 the sum of	4,535.00	4,762.00	changes
together with for every £1,000 (or part thereof) by which the cost exceeds £1,000,000 the sum of	3.10	3.30	changes
Where the estimated cost exceeds £10,000,000 the sum of	32,000.00	33,600.00	changes
together with for every £1,000 (or part thereof) by which the cost exceeds £10,000,000 the sum of	2.22	2.33	changes

**VAT - The above charges are net of VAT. All fees (other than regularisation charges) are vatable.**

**Deposit and site inspection charges are 25% and 75% respectively**

**FEES AND CHARGES REVIEW 2005/2006  
ENVIRONMENTAL SERVICES**

<b>Service and Category</b>	<b>Current Charge 2004/2005</b>	<b>VAT applicable Y/N</b>	<b>Proposed Gross Charge 2005/2006 (include 17.5% current VAT rate where applicable)</b>	<b>Notes</b>
	£		£	

**Trade Waste fees and charges take effect from 1 April 2005 as these are annual contracts**

<b>STREET BASED SERVICES</b>	<b>**Charges are excl. VAT</b>		<b>**Charges are excl. VAT</b>	
<b>Collection of Trade Waste</b>				
<b>Wheeled Bins</b>				
240 Litre Bins	£158 **	Y	£165 **	4.65% increase - to reflect the true cost of collection
330 Litre Bins	£190 **	Y	£200 **	
660 Litre Bins	£297 **	Y	£310 **	
Chamberlain Bins (940 Litre)	£350 **	Y	£365 **	
1100 Litre Bins	£403 **	Y	£420 **	
Paladin Bin	£321 **	Y	£350 **	
Open Skip: annual charge for one collection per week	£3,225 **	Y	£3374 **	Charge does NOT incl. provision of skips
Charge for single occasion (open skip)	£72 **	Y	£75 **	Charge does NOT incl. provision of skips
Compactor Skip: Annual charge for one collection per week	£5,550 **	Y	£5,807 **	Charge does NOT incl. provision of skips
Charge for single occasion (Compactor Skip)	£127 **	Y	£133 **	Charge does NOT incl. provision of skips
Plastic sacks (Trade) first pack of 50	£50**	Y	£59.58**	20% increase - Price increase to discourage deliveries of smaller quantities
Plastic sacks (Trade) Pack of 100		Y	£110.65**	<b>NEW CHARGE</b> - introduced to reduce repeat delivery cost
All additional packs of 50 (ordered at the same time)		Y	£51.08**	
Trade special collections:- Initial 15 mins	£47.50**	Y	New Charge Structure (See below)	
Subsequent 30 mins	£47.50 **	Y	New Charge Structure (See below)	
<b>2005/06 Charge:</b> Trade special collections:- initial 30 mins		Y	£59.58**	New charge structure
Subsequent 30 mins		Y	£42.55**	

**Collection of Trade Waste**

**Charges for other Council Departments**

**Wheeled Bins**

240 Litre Bins	£158.00	N	£165.00	
330 Litre Bins	£190.00	N	£200.00	
660 Litre Bins	£297.00	N	£310.00	
Chamberlain Bins (940 Litre)	£350.00	N	£365.00	
1100 Litre Bins	£403.00	N	£420.00	
Paladin Bins	£321.00	N	£365.00	
Compactor Skip - annual charge for one collection per week	£5,550.00	N	£5,807.00	Charge does NOT include provision of skips
Charge for single occasion (Compactor Skip)	£127.00	N	£133.00	Charge does NOT include provision of skips

**FEES AND CHARGES REVIEW 2005/2006  
ENVIRONMENTAL SERVICES**

<b>Service and Category</b>	<b>Current Charge 2004/2005</b>	<b>VAT applicable Y/N</b>	<b>Proposed Gross Charge 2005/2006 (include 17.5% current VAT rate where applicable)</b>	<b>Notes</b>
	<b>£</b>		<b>£</b>	
Plastic sacks (Trade) first pack of 50	£50.00	N	£59.58	
Plastic sacks (Trade) Pack of 100		Y	£110.65	NEW CHARGE - introduced to reduce repeat delivery cost
All additional packs of 50 (ordered at the same time)		N	£51.08	
Trade special collections:- Initial 15 mins	£47.50	N	New Charge Structure (See below)	
Subsequent 30 mins	£47.50	N	New Charge Structure (See below)	
<b>2005/06 Charge:</b> Trade special collections:- initial 30 mins		N	£59.58	New charge structure
Subsequent 30 mins		N	£42.55	

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**FEES AND CHARGES REVIEW 2005/2006  
STREET ENFORCEMENT SERVICE**

SERVICE	CHARGE PAYABLE BY	TYPE OF CHARGE	CURRENT CHARGES 2004/05	VAT	Unit	PROPOSED CHARGES 2005/06	COMMENT
<b>Licences for works on the highway</b>							
Consideration of an application to deposit each skip on the highway	Skip Hire Company	License fee	£30 for two months	N	Each	<b>£35.00 for two weeks</b>	20% increase - To discourage full skips being left on the highway for long periods of time
Unlicensed skips found on the highway	Skip Hire Company	License fee	£20 per skip	N	Each	<b>£50.00</b>	120% increase - To discourage unlicensed skips & bring in line with FPNs being issued under the Traffic Management Act 2004
<b>NEW CHARGE - Renewal for expired skip license</b>	Skip Hire Company	License fee	N/A	N	Each	<b>£15.00</b>	To offer a discount for those people who wish to renew an already existing license
<b>NEW CHARGE - Site Inspection Charge</b>	Individual applicant or Construction company	Inspection Fee	N/A	N	Each	<b>£35.00</b>	To cover costs
Consideration of an application for a licence to erect or retain on or over a highway any scaffolding or other structure	Scaffolding Company	(Min) Deposit	£300.00	N	Each	<b>£300.00</b>	See Note 1.
		License fee	£110.00	N	Each	<b>£115.00</b>	4.5% increase - To reflect work input and costs, (this includes inspecting the works)
Consideration of an application to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance.	Individual Applicant or Construction Company	(Min) Deposit	£300.00	N	Each	<b>£300.00</b>	See Notes 1, 2 and 3.
		License fee	£110.00	N	Each	<b>£115.00</b>	4.5% increase - To reflect work input and costs, (this includes inspecting the works)
Consideration of an application to erect a hoarding or fence and site inspections to monitor compliance.	Individual, Agent or Construction Company	(Min) Deposit	£300.00	N	Each	<b>£300.00</b>	See Note 1 and 2
		Admin. Fee	£110.00	N	Each	<b>£115.00</b>	4.5% increase - To reflect work input and costs, (this includes inspecting the works)
Consideration of a request to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Individual, Agent or Construction Company	(Min) Deposit	£300.00	N	Each	<b>£300.00</b>	See Note 1
		License fee	£110.00	N	Each	<b>£115.00</b>	4.5% increase - To reflect work input and costs, (this includes inspecting the works)



**FEES AND CHARGES REVIEW 2005/2006  
STREET ENFORCEMENT SERVICE**

SERVICE	CHARGE PAYABLE BY	TYPE OF CHARGE	CURRENT CHARGES 2004/05	VAT	Unit	PROPOSED CHARGES 2005/06	COMMENT
<b>Removal of Abandoned Vehicles</b>							
			<b>Ex VAT</b>				
Removal /Disposal of an abandoned vehicle. Discount of 50% for payment within 14 days.	Registered Keeper/Landowner	Statutory charge	£105.00	N	Each	<b>£150.00</b>	43% increase - Using charges detailed in Road Traffic Act 1991
Charge for Disposal	"	"	£50.00	N	"	<b>£65.00</b>	30% increase
Storage Charge			£12 per day			<b>£25.00</b>	105% increase
End of life vehicle. Customer (internal or external) request for removal.	Registered Keeper/Landowner	Admin Fee & Disposal Cost	£30	N	Each	<b>Free After Scrap it ends charges should be £40</b>	
Admin Fee	Individual or Company	Admin Fee & Disposal Cost	£30	N	Per letter or correspondence	<b>£50.00</b>	65% increase - Admin fee for returned cheques, bad or late payments

FEES AND CHARGES REVIEW 2005/2006  
STREET ENFORCEMENT SERVICE

SERVICE	CHARGE PAYABLE BY	TYPE OF CHARGE	CURRENT CHARGES 2004/05	VAT	Unit	PROPOSED CHARGES 2005/06	COMMENT
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**Note 1**

Minimum deposit £300 for areas less than 25 sq.metres; £500 for areas 25 to 50 sq metres; £750 for areas 50 to 75 sq metres. Incremental deposit pro-rata determined on area.

# PLANNING

## Fees and Charges 2005-2006

SERVICE	CURRENT CHARGE	VAT	PROPOSED CHARGE	Postage scale
	2004/2005		2005/2006	
<b><u>Policy Publications</u></b>				
UDP Inspector's Report (for residents only)	£54.10 (£16.40)		£60.00 (£18.00)	
UDP deposit Draft July 2000 (for residents only)	£54.10 (£16.40)	N	£60.00 (£18.00)	A
Adopted Unitary Development Plan 1991 (for residents only)	£45.70 (£20.20)	N	£50.00 (£22.50)	A
Unitary Development Plan Review: Trends and Prospects (for residents only)	£22.70 (£12.00)	N	£25.00 (£13.00)	A
Unitary Development Plan Review: (1996 combined volume) Policy Issues Papers (for residents only)	£22.70 (£12.00)	N	£25.00 (£13.00)	A
Planning Briefs & Supplementary Planning Guidance (for residents only)	£15.40 (£7.40)	N	£17.00 (£8.00)	B
<b><u>Conservation Publications</u></b>				
Conservation Area Character Appraisals (for residents only)	£15.40 (£7.40)	N	£17.00 (£8.00)	A
Statutory List of Buildings of special architectural or historic interest (for residents only)	£26.00 (£12.80)	N	£29.00 (£12.80)	A
Schedule of Building of local or historic interest (for residents only)	£13.70 (£6.90)	N	£15.00 (£7.50)	A
Statutory List extracts One building per extra copy	£2.20 (£1.05)	N	£2.50 (£1.25)	A
Article 4 Directions per area	£3.20	N	£3.50	A
Conservation Area Maps (for residents only)	£19.70 (£9.60)	N	£22.00 (£10.50)	A
<b><u>Development Control Publications</u></b>				
Copies of Planning Decisions	£15.00	N	£15.00	B
Tree Preservation Order Full Document	£26.00	N	£26.00	C
Tree Preservation Order Extract	£10.00	N	£15.00	C
Weekly list of Planning applications per area-by post only  <i>NB. No charge for emailing the weekly list</i>	£90.00	N	£150.00	A
<b><u>All Planning Services</u></b>				
<b>Photocopying per copy</b>				
A3	0.30p	N	0.30p	B
A4	0.20p	N	0.20p	B
<b>Reproduction of maps/drawings</b>				
A0-A2	n/a		£10.00	B
A3	£6.25	N	£6.25	B
A4	£6.25	N	£5.00	B
<b>Dyeline paper copies(per copy)</b>				
AO	£7.40	N	£7.40	B
A1	£6.40	N	£6.40	B
A2	£6.40	N	£6.40	B
A3	£6.40	N	£6.40	B
A4	£6.40	N	£6.40	B

All publications and maps subject to extra postage and packing, at the following scales, except where supplied to personal callers.	A= £3.50 B = £1.85 C = £ 0.60	N	A= £3.50 B = £1.85 C = £ 0.60	
Faxed Information - per A4 page in addition to relevant charge	£2.10	N	£2.10	
<b>Ordnance Survey Extracts</b> Price per extract (minimum of 3 extracts)	£11.50	N	£13.00	B
<b>Historic Planning Information</b> Price per file (for residents only)	£10.00 (£5.00)	N	£10.00 (£5.00)	
<b>Correspondence</b> Planning History per question per address	£22.00	N	£30.00	B
Enforcement Enquiry per question per address	£30.00	N	£30.00	B
<b><u>Other Planning Costs (Recovery of Costs Only)</u></b>				
<b>Planning Advice Charges (Pre-Application Advice)</b>				
Category A (Major)	£1,000	Y	£1,200	
Category B (Minor)	£500	Y	£550	
<b>Hourly Rates For Subsequent Meetings</b>				
Case Officer	£100 per hour	Y	£100 per hour	
Team Leader/Manager	£175 per hour	Y	£175 per hour	
Service Heads and Directors	£250 per hour	Y	£250 per hour	
Specialist Advice (Conservation & Design, Highways)	£100 per hour	Y	£100 per hour	
<b>Section 106 Agreements</b>				
Recovery of Professional Costs (per legal agreement)	£500	N	£650	
Major Planning Applications	n/a	N	Minimum £1000	
Hourly Rates For Complex Planning Applications	n/a	N	£100 per hour	